

*Moonlight[®]
& Mistletoe*

Awarded 'The UK's Best
Christmas Party Package' by
EVENT AWARDS

THE WORLD'S MOST EXQUISITE
CHRISTMAS PARTY EXPERIENCE

THE GRAND SHOWMAN'S GALA

AT THE ICC

BIRMINGHAM
2024

**DATES
AVAILABLE
THROUGHOUT
DECEMBER**



0121 260 1872

enquire@christmasofficeparty.co.uk
www.christmasofficeparty.co.uk

Moonlight® & Mistletoe

RAISING THE BAR WHEN IT COMES TO CHRISTMAS PARTIES

Building upon our success, the shared and exclusive Christmas party events organised by Meji Media have set the bar extremely high when it comes to what to expect from an office Christmas party. Great entertainment, delicious food and the opportunity to experience an extraordinary Christmas celebration — it's all part of the package.

After having worked hard throughout the year, you deserve to kick back and relax with the party to end all parties. A Christmas party is not only the ideal way to boost team morale, it's also an important way to thank employees for their contribution and motivate them to continue their good work into the New Year.

Utilising the services of events management experts Meji Media, ensures that the stress is taken away from those responsible for organising the Christmas party, making it an enjoyable experience for everyone. Simply sit back and let us take care of those all-important details - all that will be left for you to stress about is what you are going to wear!

Meji Media Ltd is a fast-growing events company specialising in organising quality, bespoke and cost-effective events across the UK and internationally; from conferences, team building days, corporate celebrations and of course, award winning Christmas parties.

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THE GRAND SHOWMAN'S GALA

NOTHING QUITE BEATS THE MAGIC OF CHRISTMAS. SO, LET THE FESTIVE SEASON BEGIN WITH AN AMAZING CHRISTMAS PARTY THAT YOU AND YOUR FRIENDS WILL BE TALKING ABOUT WELL INTO THE NEW YEAR...

Step into a world of enchantment and wonder as Moonlight & Mistletoe cordially invites you to the most extravagant affair of the season: the Grand Showman's Gala at the illustrious ICC in Birmingham.

As you step through our VIP entrance, prepare to be dazzled by the vibrant atmosphere pulsating throughout the venue. Embrace the spotlight as our professional photographer captures your entrance in all its glamour.

With your complimentary welcome drink in hand, enter the main hall and prepare to be transported back to a time of opulence and grandeur, where the spirit of Christmas mingles with the magic of the circus.

Our entertainment will bring to life the spirit of the circus, including stilt walkers, fire eaters, dancers, singers and so much more! Our Christmas party nights are packed with more entertainment than ever before, including our fun casino tables where you can try your luck on red or black.

Once your delicious three course meal has been served and enjoyed, get ready to dance the night away to the music played by our resident DJ.

So don your finest attire, grab your top hat and tails, and join us for an unforgettable evening of magic and wonder at the Grand Showman's Gala.

Awarded 'The UK's Best Christmas Party Package' by **EVENTAWARDS**



THE ICC (INTERNATIONAL CONVENTION CENTRE)

THE VENUE



After another year of hosting fabulous Christmas parties we are proud to present the Grand Showman's Gala — an exclusive themed spectacular that you just simply won't forget!

Make your 2024 Christmas celebration one to remember with Christmas at the world famous ICC in Birmingham! Located in the very heart of Birmingham City Centre, it creates the perfect setting for your next Christmas party.

As home to some of the UK's largest conference and event spaces, the ICC is the perfect venue for our Moonlight & Mistletoe parties. Catering for between 600 – 1,500 guests, the venue is one of central Birmingham's most spectacular dining and events venues. As well as shared (or mixed) Christmas parties, the venue is also available to hire on an exclusive basis.

VENUE ADDRESS

The ICC, 8 Centenary Square,
Birmingham B1 2EA*

BY TRAIN

If you're jumping on the train you'll find three stations to choose from, all in the city centre, and all just a short walk from the ICC with New Street Station the closest.

BY BUS/TRAM

Many bus services stop close to the ICC. If travelling via tram, alight at the Library Centenary Square stop. The venue is just a short walk ahead.

BY CAR

Visitors arriving by car will need to be aware of Birmingham's Clean Air Zone. The ICC and associated visitor car parks are located within this area. Daily charges apply to vehicles entering the zone which do not comply with the zone's criteria.

PARKING

Parking's a walk in the park thanks to the thousands of spaces near to our venue. The closest spaces are at Utilita Arena Birmingham (King Edward's Road, B1 2AA). Mobile payments can be made upon arrival at the Arena car park via www.parkjockey.com/pay, quoting location code 5020.

* Please note all correspondence should be sent to enquire@christmasofficeparty.co.uk, not the ICC.

BREATH-TAKING ENTERTAINMENT

If you're looking to celebrate in style this festive period with an entertainment-packed party that promises to be a memorable night, look no further than the Grand Showman's Gala!

Our varied entertainment line-up promises to deliver an unforgettable party atmosphere:

- Meet & Greet from Themed Characters
- Professional Photographer
- Hosts & Hostesses
- Evening Compere
- Live Entertainment
- Stilt Walkers
- Fire Eaters
- Angle Grinders
- Dance Shows
- Fun Casino Tables*
- DJ and Disco
- 360 Booth*
- Cloak Room Facilities

And more!

** Optional item on the evening; a small charge applies.*

DRESS CODE

Dress to impress! No trainers, ripped jeans or baseball/snapback caps please!



PARTY DETAILS

6:30 – 6:45 pm	Doors Open for Registration/Check In
7:00 pm	Drinks Reception for Standard and VIP Guests. Private Drinks Reception with Canapes (<i>Super VIP Guests Only</i>)
7:00 pm – 1:00 am	Entertainment Throughout the Night
8:00 pm	Dinner Service Begins
From 11:00 pm	Midnight Breakfast (<i>VIP and Super VIP Guests Only</i>)
1:00 am	Event Ends

* Actual Event Itinerary is Subject to Change.

STANDARD PACKAGE

- Entry to Award-Winning Christmas Party
- The Grand Showman's Gala Themed Event
- Spectacular Venue
- Breathtaking Entertainment
- Welcome Drink on Arrival
- Set 3 Course Meal by Amadeus
- Freshly Brewed Coffee and a Selection of Specialty Teas

VIP PACKAGE

Includes everything included in Standard, in addition to:

- Seating on Rows 3–5 (Subject to Availability)
- Table Service for Drinks (during Dinner Service)
- Midnight Breakfast

SUPER VIP PACKAGE

Includes everything included in Standard, in addition to:

- Front 2 Rows Seating Closest to Dancefloor (Subject to Availability)
- Private Drinks Reception with Canapes
- Table Service for Drinks (during Dinner Service)
- Midnight Breakfast

MEET THE CHEF

When it comes to Christmas Party food you know you are in safe hands with our official caterers, Amadeus - a team of passionate people who pride themselves on creating memorable experiences and serving up sustainable catering solutions.

Meet our Executive Chef — Amadeus, SIMON HELLIER:

With over 25 years under his apron strings at Amadeus, Simon is renowned for delivering dramatic and impactful restaurant-quality food on a large-scale. His team works closely with local farmers, growers and suppliers throughout the year to ensure the finest seasonal produce isn't simply used, but truly celebrated.

"My inspiration comes from art, the weather, what I see, what I feel, music or a smell. All these help me create new dishes — but you have to start with the basics."



STARTER

BBQ Pulled Pork Bao Bun on Pickled Winter Slaw

Pepper Pearls — Gochujang Mayonnaise

OR

Smoked Salmon Rillettes on Potato & Chive Sour Cream Timbale

Pickled Cucumber — Capers — Dill Herb Crostini

OR

Tarragon & Winter Green Vegetable Soup (V)(Vg)

Baked Rosemary and Focaccia Bread

MAIN

Chicken Breast with Winter Herbs

Truffle Potato — Wilted Greens — Baby Carrots — Cannonball Leaf — Truffle Jus

OR

Puff Pastry Bouchee with Layered Provence Vegetables (V)(Vg)

Roast Winter Roots — Spinach — Swiss Potato & Leek — Rosemary Sauce

DESSERT

Orange & Exotic Fruit Cheesecake (V)(Vg)

Festive Spiced Blood Orange Puree — Candy Floss Meringue

(V) Suitable for Vegetarian (Vg) Suitable for Vegan





DATES & PRICES

DATES	STANDARD PACKAGE	VIP PACKAGE	SUPER VIP PACKAGE
Thursday 5th December 2024	£92.40	£109.20	£134.40
Friday 6th December 2024	£92.40	£109.20	£134.40
Saturday 7th December 2024	£92.40	£109.20	£134.40
Thursday 12th December 2024	£92.40	£109.20	£134.40
Friday 13 December 2024	£92.40	£109.20	£134.40
Saturday 14th December 2024	£92.40	£109.20	£134.40
Thursday 19th December 2024	£92.40	£109.20	£134.40
Friday 20th December 2024	£92.40	£109.20	£134.40
Saturday 21st December 2024	£92.40	£109.20	£134.40

Prices inclusive of VAT.

Speak to our party coordinators for more details on our packages.



**DRINK
PACKAGES**

BEAT THE BAR QUEUES WITH OUR PRE-ORDER PACKAGES.

Wine Packages | Champagne & Prosecco | Beer Packages |
Pre-Made Mixed Packages

Speak to our party coordinators for more details.



EXCLUSIVE HIRE

Hire the ICC for your exclusive Christmas party. Opt for one of our packages or create your own bespoke celebration.

We have plenty of ideas and inspiration to make Christmas 2024 the best yet!

Our industry leading team of venue managers, audio-visual engineers, production crew, choreographers and set-designers can tailor your event to your needs, planning from conceptualisation to fulfilment.

Catering is provided by highly regarded chefs and menus can be designed to your specification and our drinks packages offer a cost-effective solution.

To discuss your requirements further or to learn more about our exclusive Christmas party packages,

give us a call on 0121 260 1872
or email us at enquire@christmasofficeparty.co.uk.

TERMS & CONDITIONS

1. Booking Terms

1.1 Bookings can only be accepted on receipt of an appropriate deposit.

1.2 We recommend that you make a provisional booking via telephone prior to sending your email confirmation, to avoid disappointment if the date is not available. A provisional booking will be held for 10 days. Upon expiration of the 10-day period, you will be asked to pay the deposit of £20 per person. If you make your booking between September 1 and December 31, you will need to make the deposit at the time of booking. If your event is less than 8 weeks away at the time of booking, you will need to make a full payment for us to make a reservation for you.

1.3 Should the deposit not be received within 10 days, the booking will automatically be released.

1.4 Non-payment of final balance by the date due will render our contract with you void.

1.5 We regret that we are unable to make any changes to your booking, menu choices, or drinks order on the day of the event.

1.6 When you make a booking with Meji Media Ltd via this website, an email or over the phone, the booking becomes part of a legal contract. If you fail to pay the deposit or make the full payment when due, Meji Media Ltd reserves the right to take appropriate legal action, in its sole discretion, against you, for violating the Booking Terms.

2. Refunds and Cancellations

2.1 Deposits are non-refundable and non-transferable in any event and can only be accepted by the party organiser.

2.2 Cancellations can only be made by the party organiser and must be made in writing to head office. We do not accept cancellations over the telephone.

2.3 Cancellation charges and refunds will be calculated as follows:

If you cancel	We will refund
More than 110 days prior to event date	100% less deposit
More than 56 days but less than 110 days	50% less deposit
56 days or less	No refund

2.4 Any monies lost as a result of cancellations or drop-outs cannot be used for any other goods or services (including but not limited to drinks or casino money pre-orders).

Refunds due will follow in January from head office, cancellation charges are non-transferable.

3. Tickets and Table Plans

3.1 Tickets will not usually be required but if they are they will be sent out 2-3 weeks prior to the event date and will only be sent out once full payment has been received.

3.2 Due to ongoing changes in configurations, tables will not be allocated until the day before each event. All table plans must be submitted via our online booking system.

4. Beverages

4.1 Any drink vouchers purchased are non-refundable after the event, cannot be exchanged for cash on the night, and are only valid for the year as stated on the drinks voucher.

4.2 Should you wish to order a drinks package, this must be purchased prior to the event and paid for at least 2 weeks in advance. We regret we are unable to make concessions at the event for guests who have not pre-purchased drink packages.

4.3 Unlimited drinks packages, drinks vouchers, spirit bundles, and cocktail vouchers cannot be purchased at the event.

4.4 Customers are responsible for checking their drinks on order and delivery and we cannot replace missing drinks after drinks have been delivered and signed for.

4.5 At the event, any queries regarding your beverage order must be made with a member of staff at the time. We advise you to take your beverage invoice as proof of purchase on the night. Any queries not raised on the night cannot be dealt with post-event.

4.6 Guests may not, under any circumstances, bring their own drinks.

4.7 Drinks not consumed during the event cannot, under any circumstances, be taken from the venue.

5. Menu Pre-Orders

5.1 There is a set menu for this event with a vegetarian alternative. A special dietary requirement is also available on request. Menu choices must be received no later than 6 weeks prior to your party date and must be submitted via our online booking system. We will not accept menus submitted any other way.

5.2 Meji Media will endeavour to accommodate late menu or detail changes but will not be held responsible for changes communicated less than 2 weeks before the event date.

5.3 If group menu options are not made before the event,

the standard Christmas menu will be served.

5.4 Meji Media reserves the right to make changes to the advertised menu in the event of shortages in the supply of items but undertakes that a 3-course meal will be served.

6. Venue/Event Conditions

6.1 The customer is responsible for its guests and will procure that its guests comply with these conditions (where relevant) and with any rules, licensing authorities, regulations and directions set down by Meji Media Ltd, the event organiser and/or the venue owner including, without limitation, any and all conditions of sale applicable to tickets.

6.2 For the safety of the customer, its guests and others, the customer must follow all reasonable directions given to it by Meji Media Ltd or Meji Media Ltd's agents at the venue.

6.3 The customer will not resell or otherwise transfer, or offer for sale or transfer any part of a package without the prior written consent of Meji Media Ltd.

6.4 The customer will not use any or part of a package (including, for the avoidance of doubt, any tickets) as prizes in competitions, sweepstakes, raffles, draws or for other similar commercial, promotional or charitable purposes without Meji Media Ltd's prior written consent.

6.5 The customer shall (and shall ensure its guests shall): not use any part of the venue for any business purpose other than entertainment or hospitality; not display any branding, signage or other commercial identification at the venue; not use the venue or access to the venue for the purpose of bookmaking; not bring any food or drinks into the venue unless purchased from a caterer at the venue; comply with any dress code.

6.6 The customer shall be responsible for ensuring the good and orderly behaviour of its guests whilst at the venue and Christmas party event and shall ensure that they do not behave in such a way as to cause (in seller's opinion) any offence, nuisance, damage, disturbance, annoyance, interference or inconvenience to Meji Media Ltd or to any other users of the venue. Meji Media Ltd and/or the authorised staff of the event organiser or the venue may, without prejudice to any other rights and remedies that Meji Media Ltd has, remove the customer and/or any guest that Meji Media Ltd believes are behaving in 13 such an unruly way from the venue and/or the event.

6.7 The customer acknowledges that Meji Media Ltd and/or the authorised staff of the event organiser or the venue reserves the right to refuse entry to the customer and/or any guest, or to remove the customer and/or

any guest from the venue and/or the event, temporarily or permanently when they reasonably believe that such individual is intoxicated or if granted entry will be disruptive to the enjoyment, comfort and/or safety of others or will commit an offence or will otherwise not comply with these conditions.

6.8 As a minimum, smart casual attire is required in the facilities at the venue and the event organiser reserves the right to refuse admission to any person wearing inappropriate items of clothing and/or footwear or to require any such person to leave the venue. Specific advice in relation to dress code will be included in the event information section of any hospitality documentation sent to the customer.

6.9 Where drinks are bought on a consumption basis, returns of open bottles of wine, spirits, and part kegs of draught beer and lager cannot be accepted.

6.10 Meji Media Ltd accepts no responsibility for personal possessions brought into the venue by the customer or its guests.

6.11 Prior consent of the Meji Media Ltd must be sought for any entertainment or services which the customer wishes to provide within the Venue for the benefit of itself, or guests.

6.12 The customer shall indemnify Meji Media Ltd in full against and hold Meji Media Ltd harmless from all claims, costs, damages, liabilities, expenses (including but not limited to legal expenses) demands and judgments awarded against or incurred or paid by Meji Media Ltd as a result of or in connection with any and all acts or omissions of the customer, its guests, employees, agents or subcontractors including but not limited to acts or omissions at the event and damage caused to the venue by the customer or its guests.

7. Miscellaneous

7.1 Prices shown within the brochure including VAT are at the rate of 20% and are subject to change should the VAT rate change.

7.2 Meji Media reserves the right to refuse admission, or remove from the function, any person whose condition, in the opinion of the staff of Meji Media, interferes, or is likely to interfere, with the enjoyment of the function by other participants.

7.3 Meji Media does not accept any responsibility for any person prevented from entering the function or asked to leave due to their conduct.

7.4 Meji Media will take every care to honour commitments but reserves the right to amend or alter all or part

of the programme of Meji Media and regret that they will not accept liability for errors, omissions or cancellations.

7.5 Meji Media does not accept any liability & shall not be liable for non-completion of the event, or for any delays arising as a result of: Strikes, Lockdowns, Government Restrictions, Riots or Lockouts affecting any trade with which Meji Media is concerned, adverse weather conditions, loss, damage or cancellation due to fire, flood, local authority licencing changes, or any other cause beyond its control.

7.6 These Terms and Conditions are governed by English Law and in the unlikely event of a dispute, the parties shall submit to the exclusive jurisdiction of the English Courts. The liability of Meji Media in respect of any breach of these Terms and Conditions, including any applied terms shall not extend to any consequential loss whatsoever suffered by the client or their guests.

7.7 Dates and timings are subject to licensing approval.

7.8 It must be appreciated that labour, entertainment and certain food items must be booked and paid for in advance.

7.9 We do not accept any responsibility for loss or damage to any vehicles whilst on our premises.

7.10 We accept all Christmas party bookings in good faith but reserve the right to amend all or part of the advertised programme and regret they cannot be held responsible for errors, omissions or cancellations.

7.11 We regret that we cannot be held responsible for inclement weather affecting your attendance of any function.

7.12 We regret that we are unable to make any concessions due to guest illnesses and being unable to attend the event.

8. Covid-19

8.1 Meji Media will endeavour to follow all guidance given by the Government regarding all Covid-19 restrictions, however, cannot be held responsible for any Guests contracting Covid-19 or other viruses at the event.

8.2 If the event detailed in this contract is not permitted to proceed due to Government restrictions, the Company will allow the Client to transfer all monies paid to an alternative future date. If a future alternative date is not available, all monies will be refunded.

8.3 If there are no restrictions in place in relation to Covid-19 that prevent the event proceeding, the usual terms and conditions regarding cancellations will apply (see clauses 2.1-2.4).

CONTACT OUR EVENTS TEAM TODAY TO DISCUSS YOUR REQUIREMENTS FOR THIS YEAR'S FESTIVITIES.

Head Office Address: Meji Media Ltd, Creative Industries Centre, Glaisher Drive, Wolverhampton, WV10 9TG

Phone: 0121 260 1872

Email: enquire@christmasofficeparty.co.uk

Website: www.christmasofficeparty.co.uk